

Change Action Nepal
Expression of Interest (EoI) for Audit Services
Fiscal Year 80/81

Date: 24th July, 2024

1. Introduction

Change Action Nepal (CAN) is a women-led organization founded by a group of committed, enthusiastic, and energetic women. and has been registered at the District Administration Office, Lalitpur, and affiliated with the Social Welfare Council (SWC) in 2016 A.D. Currently, the program activities are running in six districts of Nepal. Our target groups (TG) are women and children from marginalized, and vulnerable groups.

To uphold our commitment to transparency and financial integrity, we are seeking an experienced and qualified external auditor to conduct the audit of our financial statements for the fiscal year 80/81, covering the period from 16th July, 2023 to 15th July, 2024.

2. Objective

The objective of this Expression of Interest (EOI) is to invite reputable auditing firms to submit their interest in providing audit services. The selected firm will be responsible for delivering an independent audit report that complies with relevant financial regulations and auditing standards.

3. Scope of Work

The scope of the audit services will include:

- Examination of financial statements for the fiscal year 80/81.
- Evaluation of the effectiveness of internal controls and financial management practices.
- Verification of compliance with relevant laws and regulations.
- Preparation of a detailed audit report with an opinion on the financial statements.
- Provision of recommendations for enhancing financial management and controls.

4. Eligible Criteria

To be eligible for consideration, the auditing firm must:

- Be a registered and licensed entity capable of conducting audits in Nepal.
- Demonstrate experience in auditing non-profit organizations with volume of more than 2,00,00,000 NPR.
- Have a strong understanding of applicable financial regulations and auditing standards.
- Provide references from previous clients, especially in the non-profit sector.
- Employ qualified personnel with relevant audit experience.

5. Requirements

Interested firms should submit the following documents in expression of interest (EoI):

- A proposed audit methodology and approach, preliminary cost estimate for the audit services.
- Company profile, including history, services offered, and relevant experience.
- Details of key personnel who will be involved in the audit, including their qualifications and experience.
- Contact details for references from previous audit engagements.

6. Deadline for Submission: EoI must be submitted by **31st July 2024**. Please send your EoI to finance@changeactionnepal.org.

Change Action Nepal (CAN) reserves the right to accept or reject any or all submissions and is not obligated to select the lowest bidder. The final decision will be based on the quality and comprehensiveness of the proposal.

We look forward to receiving your Expression of Interest to conduct our institutional audit with the highest level of integrity and professionalism.

For further information or queries, please contact:

Change Action Nepal

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